

Name: _____

Essay Checklist

- This essay is typed in MLA format.
- This essay is typed.
- This essay is double-spaced.
- This essay is typed in Times New Roman font.
- This essay is typed in 12-point font.
- There are one space after every punctuation mark in this essay, except apostrophes.
- There is one space after every comma in this essay.
- There are no spaces before any period or comma in this essay.
- Every paragraph is indented in this essay.
- The words “I, me, my, mine” are not found anywhere in this essay, except perhaps in the hook.
- The words “we, us, our” are not found anywhere in this essay, except perhaps in the hook.
- The word “you” is not found anywhere in this essay, except perhaps in the hook.
- No word, other than an acronym, is written in all capital letters in this essay.
- There is no contraction in this essay, except perhaps in the hook.
- There is no question in this essay, except perhaps in the hook.
- There is no exclamation point, except perhaps in the hook, in this essay.
- Only the first letter of sentences and proper nouns are capitalized in this essay.
- The word “lots” is not found anywhere in this essay.
- Every sentence with two independent clauses in this essay are connected with one of the following:
 - Semicolon (;)
 - , and
 - , but
 - , or